

Appendix B

Commonwealth of Virginia
Database Index Reporting Form

1. Public Body Name & Numeric Code: *Dept. for Visually Handicapped 702*
 2. Database Title: *Exceptional Student Instruction*
 3. Database Acronym: *ESIMACS*
 4. Point of Contact: *Barbara McCarthy*
 5. Phone Number: *804-371-3661*
 6. Signature & Date: *Ann Stanfield 7/14/97*

7. Database Description and Contents: (Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)

Tracks educational materials for visually impaired students provided by the Library & Resource Center. Information on materials is unrestricted. Information on library patrons is confidential.

Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.

8. Date of Last Update: *7/14/97*
 9. Frequency of Update: ☒ Daily, ☐ Weekly, ☐ Monthly, Other:

10. Formats Available and Schedule of Fees: (Provide a description of each format in which the database is made available, and the cost, if any, of each format.)

a. Format

b. Cost

hard copy

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark).

5/30/97